Haverford Township Bureau of Fire

September 2026 meeting minutes

Location: Manoa Fire Company
Date: Tuesday, September 22, 2026
Time: 7:00 p.m.

Attendees:
W. Baker, V. Berg, B. Gondek, L. Lattanzio, M. C. Norman, M. E. Norman, S. Poole, A. Sivak, T. Straub, J.Viola

The meeting was called to order by Chief Norman at 7:04 p.m.

The reading of the minutes from the May meeting was waived.
Motion - A. Sivak, Second - C. Viola, Vote - Unanimous

Treasurer:

There is $300 more than last meeting. HTBF dues are $300 per company made payable to Brookline Fire Company.

Township Manager:

No report

Police:

No report

Township Commissioners:

There is a goal to create an action plan for each station after the collection of department information.

EMS:

J. McCans reported on a sewer department safety operation. We would need to use mutual aid departments for confined space rescue. J. McCans requested automatic aid for confined space dispatches. The County does not have a specific dispatch for confined space. It would be coded as an industrial rescue with Rescue 56 and Rescue 38 due. Adding Squad 26 to industrial rescues will have them added to all dispatched industrial rescues. The Chiefs suggested a meeting between the rescue chiefs, township manager, sewer department and safety committee to review the sewer department's confined space operations.

V. Berg reported that Narberth is carrying a unit of blood to begin transfusions in the field for serious hemorrhaging. There have been two successful transfusions so far.

Fire Prevention:

Progress

Apparatus:

A. Sivak reported that Bon Air is at Pierce performing the final inspection on Squad 58.

C. Viola reported that the prebuild meeting for Ladder 35 is upcoming.

Training:

Philly Tin Helmet engine and truck company training is upcoming.

Recruitment and Retention:

S. Poole provided a report from the last meeting. The committee is interested in a revamped website and email address. It was suggested to use a havtwp.org email address. They also requested to use the HTBF mission statement. The committee has also developed preliminary patch designs. There was a suggestion to hire a professional designer. We should notify the Township finance director prior to ordering any merchandise. The Chiefs will approve the design.

T. Straub asked about the R&R budget request for this year. We requested additional money for training, equipment, and training grounds improvements. B. Gondek will advocate for the requested two sets of turnout gear in the budget given the rising cost to equip a member with PPE.

Radio/Communications:

J. Viola inquired if there are any outstanding support tickets with the radio room. There are a few tickets that still need to be addressed.

M. E. Norman reported that about 90% of Manoa's portable radios have received Montgomery County programming. Brookline has still not received any Montgomery County programming.

Codes Enforcement:

S. Poole is dedicating Tuesdays and Thursdays to building inspections.

Old Business:

M. E. Norman inquired about the department head that was recommended in the emergency services study and suggested requesting a budget line item.

New Business:

S. Poole reported that the HTRA allocation this year is $433,992.78.

The meeting was adjourned at 8:00 p.m.
M - J. Viola, S - L. Lattanzio, V - Unanimous

Respectfully submitted,
Lou Lattanzio