

Haverford Township Cable Committee Minutes – February 10, 2016

Attendance – Dan Siegel, Bill Wechsler, Michael Muderick, Barry Mulhern, Jay Scheinfield

1. The minutes for the December meeting were approved.
2. The Committee discussed the following matters.
 - a. Mr. Siegel reported that the commissioners who have been appointed as members of this committee are Bill Wechsler, Steve D’Emilio, Andy Lewis and himself.
 - b. Now that this committee has been re-established for a few years, Mr. Siegel said that we should formalize it with a dedicated chair rather than him as de facto chair as well as a dedicated secretary. The members present agreed that we should proceed in this fashion, and it is hoped that a chair and secretary can be appointed at the next meeting.
 - c. We also discussed the frequency meetings, as it is clear to all members that a monthly meeting is not necessary. Two options were discussed: (1) Schedule meetings for the second Wednesday of every month so that they are on the calendar and cancel the meeting in a particular month if there is no need to meet; and (2) Schedule meetings for the second Wednesday of September, November, February, April and June. (Under the latter proposal, the remaining meetings for 2016 would be on April 13, June 8, September 14 and November 9.) We will discuss this again at the next meeting and expect to confirm a schedule.
 - d. Interviews for candidates for the multimedia/social media specialist either have started or are about to start. The committee hopes that the position is filled by the April meeting so that we can meet the new employee and discuss the cable channel.
 - e. We had a brief discussion about the new administration building and the facilities for the cable channel equipment and production. We would like to speak with the architect’s representative who is handling this aspect of the project, and Mr. Siegel will follow up to see if this can be arranged.
 - f. Radnor Channel 21 is on the Haverford Township Verizon channel, but apparently not on the Township Comcast channel. Radnor has asked about being added to the Comcast channel. The committee sees this as an issue between Radnor and Comcast; to the extent that this committee has any input, we have no objection to this.
3. Old business/new business – None apart from what is included above.

Haverford Township Cable Committee Minutes – October 26, 2016

Attendance – Dan Siegel, Ben Lazar, Jay Scheinfeld, Rick McClary, Lori Hanlon-Widdop

1. Rick McClary – IT Manager for the Township gave an overview of the facilities in the new building. A summary is as follows:
 - a. Ability to create self-help videos ourselves
 - b. Live Broadcast capability
 - c. Digital cameras, Xtron system with growth ability
 - d. Capability to present training videos (e.g. police training)
 - e. While digital HD cameras will permit preparation of videos in HD the channel will NOT be available to broadcast in HDTV.

2. Lori Hanlon-Widdop gave a brief update on the timing for completion of the new building.
 - a. The first floor should be complete by July 2017
 - b. Township staff should be ready to move in in late September or October 2017
 - c. Floor layout diagrams were available to view at the meeting and should be available to view online

3. Richard Anthony & George Strimel attended the meeting & gave a brief presentation about the Radnor Public Access Channel.
 - a. Radnor runs a studio for this channel in a manner consistent with a traditional broadcast studio.
 - b. They discussed the availability of open programming time that Haverford could use. While this might assist Haverford with the preparation of program content, Haverford is unable to air these programs on either its Government or Education Channel. A third Channel would be required to air this programming in Haverford.
 - c. Cost sharing, if any, to use the Radnor facility were not clear and would require follow up for a better understanding

4. Adjournment

Respectfully submitted,

Bennett D. Lazar