



## COVID-19 Mitigation of Spread/Operating Protocol for Re-opening

### Overview:

According to Governor Wolf's Phased Reopening plan, the Skatium, a designated indoor recreational facility, would be able to reopen upon Delaware County being classified as "green". Suggested restrictions during the green phase limit the numbers of a facility to a recommended 50% of normal capacity, patronage by reservation or appointment only, CDC measures of social distancing and COVID-19 spread mitigation fully implemented, posted sanitation procedures, and ability to contact trace, if necessary.

Restrictions associated with the 'green' phase limit mixed, untraceable gatherings. As such, public sessions and general public group lessons will be suspended until further notice.

The Skatium has developed operating protocol for its reopening, as outlined below, to answer restrictions that have been published by the CDC and the PA Dept of Health.

### \* **Staff & Patrons: Fit for Arrival to the Facility**

The following guidelines will be distributed to all Skatium employees, Professional Instructional Staff, and Organization President/Designated Representatives for groups wishing to contract the ice and/or attend the reservation-only sessions. The same will attest to receiving these guidelines and guarantee that they/their members/participants will comply to this approved protocol.

Ensure you/your participants are fit for arrival to the Skatium. If you/your participants feel unwell or show any signs or symptoms of the coronavirus, do not come to the Skatium. Current CDC guidance is that if you have a temperature above 100.4 F [37.8 C], or in close contact with someone suspected of having the coronavirus, **then you/your participant(s) must stay home**. By reporting to the Skatium, you/your participants are self-certifying that they do not have a temperature or show other signs of being unwell and are able to work/attend a designated session to skate within the guidelines of the CDC.

Prior to arriving On-site, ask the following questions:

- \* *Have you, or anyone in your family or any one you have been in close contact with, been in contact with a person that has tested positive for COVID-19?*
- \* *Have you, or anyone in your family or any one you have been in close contact with, been in contact with a person that is in the process of being tested for COVID-19?*

*\* Have you, or anyone in your family or any one you have been in close contact with, traveled outside of the U.S. within the last two weeks?*

*\* Have you been medically directed to self-quarantine due to possible exposure to COVID-19?*

*\* Are you having trouble breathing or have you had flu-like symptoms within the past 48 hours, including fever, cough, or shortness of breath?*

If the answer to any of these questions is 'yes', **then you/your participant(s) must stay home.**

## **\* DISINFECTING/SANITIZING PROCEDURE**

Employee Cleaning Protocol -

In addition to the Skatium's normal cleaning schedule, the Commonwealth of Pennsylvania/State Health Department's recommendations will be followed as outlined below:

Surface cleaning will be completed between user groups. 3M Sanitizing Quat will be employed throughout building. Process will be in accord with application and drying duration guidelines.

Common touch points and surfaces include but are not limited to:

- Arms on chairs
- Table tops
- Doorknobs and handles
- Countertops
- Water Dispensers (shall be closed until further notice)
- Cabinet and file drawer knobs / handles
- Shared office supplies such as staplers, paper cutters, scissors, packaging tape dispensers, writing utensils
- Phone receivers, keypads
- Copier / printer / fax control buttons
- Sink faucets
- Light switches

If notified of a positive test, a 24 hour safety stand down must take place prior to re-entering the building/facility AND the building/facility must be deep cleaned.

Visit the CDC webpage on cleaning and disinfecting procedures: [CDC Guidance for Community and Residential Cleaning-Disinfection for Coronavirus](#)

A list of approved disinfectants for use against SARS-CoV-2, the cause of CORONAVIRUS, is available here: [US EPA List of Disinfectants Effective Against Coronaviruses](#)

**Ensure required supplies (i.e., disinfectant spray/wipes, soap/hand sanitizer, nitrile gloves) are available prior to starting work. Request re-supply if stock runs low.**

Use disinfectant products that contain at least 70% alcohol. Use alcohol-based hand sanitizer that contains at least 60% alcohol. Wash hands with soap and water whenever available. Remember that soap (including bar soap) is generally available and is considered superior to

hand sanitizer or disinfectant wipes/spray. If disinfectants are unavailable, prepare properly diluted bleach solution and use in their place.

## **STRICT ARRIVAL/ON-SITE/DEPARTURE PROTOCOL:**

\* **GUIDED TRAFFIC FLOW** – Only front entrance will be used for those entering the building. Arrows on floor will allow for ‘traffic direction’ of the reservation-only/designated or scheduled user. Side entrance to parking lot will be the only exit.

In addition, only one designated door will serve as the entrance to the ice surface and only one designated door will serve as the exit from the ice surface.

\* **ALL CHECK-IN THROUGH PLEXIGLASS BARRIER AT FRONT CASHIER AREA** - Only pre-paid ice reservation will be permitted until further notice. \*\*

\* **HAND SANITIZING STATIONS** – Required at each entry and exit point of building, as well as the designated entrance door and exit door of the ice surface.

\* **LIMIT ON ICE & IN BUILDING** – Depending on the nature of the ice slot between figure skating private instruction session/hockey clinic session, a limited number between 15 and 25 will be permitted on the ice surface (including coaches).

\* **PROMPT ARRIVAL / NO DELAYED DEPARTURE** – Participants should arrive no sooner than 10 minutes before ice time slot and should leave immediately upon end of ice slot.

\* **NO PARENT/SIBLINGS/COMPANIONS BEYOND THOSE IDENTIFIED FOR THE RESERVED ICE SLOT PERMITTED IN THE BUILDING** – Parents will drop their participants at the front door for entry into the Skatium. Parents will collect their participants at the side door at the conclusion of the designated ice slot. \* Skate tying mats will be placed at Skatium front pavillion for youth unable to manage their own equipment. \*\* **Only the Mites Level of the HTHL is allowed one registered parent/guardian to enter the building (with face mask and remaining at participant’s designated belongings area at all times).**

\* **PARTICIPANT LIST (NAMES & CONTACT METHOD)** - to be used if the need for contact tracing or emergency pick-up is required; supplied by the contracting organization

\* **FACE COVERING / FORMAL FACE MASKS** - MUST be worn by parents dropping off their participant and participants upon arrival to and departure from the Skatium.

\*Note – All Skatium Employees and Instructional Staff will have masks on the entire time they are inside the Skatium; NO EXCEPTIONS.

\***SOCIAL DISTANCING UPON ENTRY & ON ICE SURFACE** - No locker rooms will be open. No on-ice participant will enter the Hav-a-Burger eatery from the rink side of the Skatium. Use of the lavatories will be encouraged to be kept at a minimum. Upon arrival to the Skatium, participant will follow traffic arrows to arrive at pre-marked designated area around the perimeter of the rink to place their belongings.

- Tape markings 6-8 ft apart as designated stations. No indoor/off-ice warmup permitted.

- Skaters not permitted to bring any belongings (water bottle/guards/bags) to ice surface or boards. All belonging stay at marked area.

- Skaters (in limited numbers) permitted to remove mask at their designated area prior to taking ice, but must place mask on while removing skates and while exiting building.

-Hockey players to remove mask, place helmet on and take ice. When session is completed, hockey players must return to their designated seat, remove helmet, and replace face mask for removing skating and exit from the building.

- Figure skating coaches to stay at designated, individually assigned area for entirety of session.

**\* DESIGNATED REPRESENTATIVE:**

There will be a designated representative for the user group of each and every contracted ice slot. In the event of absence of the Designated Representative, another adult representative will be required to be on-site. The Designated Representative will supply a list of names expected for the ice slot and will have contact information recorded on the same list prior to the start of the ice slot.

The designated representative is responsible for:

- \* Administering the Skatium's and their own organizations's COVID-19 Safety Plan.
- \* Communicating potential noncompliance of the COVID-19 Safety Plan to their own participants/members.
- \* Insuring that social distance is maintained when their group is entering and departing the ice surface, so that no bunching up of participants occurs.
- \* Receiving and promptly addressing potential noncompliance observations of the COVID-19 Safety Plan from Skatium Management.

The Designated Representatives shall serve as the contact points for the electronic distribution of these guidelines to their respective organizations' coaches, members, participants. The Designated Representatives will provide assurance to the Skatium that these risk management guidelines have been shared and insure the protocols will be followed. Any participants listed on their organization's reservation list will have acknowledged receipt of the Skatium's guidelines and their willingness to comply with the same.

**\*IMPORTANT ACTION ITEM: If any employee/Professional Staff member/ participant or family/household member of the aforementioned should test positive for the Coronavirus (COVID-19), this condition must be communicated to the Designated Representative for immediate reporting to the Skatium Facility Manager, Rick Turnbull, office (610)853-3252; email [Rturnbull@havtwp.org](mailto:Rturnbull@havtwp.org), Mobile (610)610-363-2211.**

\* Source documents and agency consultation through the following organizations: Center for Disease Control & Prevention(CDC), Environmental Protection Agency (EPA), Commonwealth of Pennsylvania Department of Health and Pennsylvania Department of Labor & Industry, United States Figure Skating (USFS), USA-Hockey, U.S. Ice Rink Association in coordination with North American Rink Conference & Expo (NARCE)