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TOWNSHIP OF
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**LETTER OF INTEREST SOLICITATION
SPACE PLANNING & RE-DESIGN FOR LOCKER ROOM RENOVATIONS**

September 11, 2023

Haverford Township, a municipality in Delaware County, is soliciting letters of interest for architectural and design services at the Haverford Skatium. The Skatium is a municipal-owned, indoor, single sheet ice rink originally constructed in 1974 and located at 1018 Darby Road, Havertown, PA. The Skatium is home not only to the residents and visitors of Haverford Township for lessons and public skate sessions but also to youth, adult, high school and small college ice hockey leagues, a figure skating club, and a host site for hockey tournaments and figure skating competitions.

The intended project is space planning of the existing locker rooms and adjoining areas with an anticipated redesign and renovation of these facilities. There are currently (6) locker rooms that are not conducive to personal space, lack appropriate bathroom/shower facilities, and do not adequately allow for inclusion of all participants in today's hockey and figure skating sports.

If your firm is interested in pursuing the RFP process with the Township, please respond no later than 4pm on Friday, September 29, 2023 via email to Aimee Cuthbertson, Assistant Township Manager at acuthbertson@havtwp.org with a letter of interest, summary of qualifications and description of related work portfolio. Should you wish to visit the facilities (not required), the Skatium is open to the public seven days per week and a visit to view the locker room area can be arranged by contacting Aimee Cuthbertson directly at the email address referenced above.